



## Guide for Electronic Forms Page Westerly High School/Middle School

To access the forms page, please go to: <https://westerlyschools.rankonesport.com/>

**Instructions TAB:** Explanation of forms for HS and MS Athletics

### ATHLETIC FORMS (REQUIRED)

1. Concussion & Handbook Consent- read, consent and sign electronically
2. Insurance
  - (a) Sport Insurance (**for families with current medical insurance only**)- complete and sign electronically
  - OR-**
  - (b) Purchase Student-Athlete Insurance (**for families without current medical insurance**)- print, complete and return with payment.
3. Assumption of Risk- print, sign, have notarized and return to the Athletic Department.
4. Emergency Contact – fill out completely and sign electronically
5. History and Physical- print, complete history, take to physician for physical, obtain signature and return to the Athletic Department.

### ADDITIONAL FORMS (AS NEEDED)

6. Authorization of Medication- print, obtain physician's signature and return to the Athletic Department.
7. Travel Release- print, sign and return to principal one day before the athletic event.

### To Get Started:

- Select the first form from the HIGH SCHOOL OR MIDDLE SCHOOL drop down tab.
- Fill in the student's FIRST NAME, LAST NAME, STUDENT ID AND select SCHOOL.
- Read and fill in each form completely.
- Sign each form to consent you have read and understood the information.
- To sign the document click inside the signature box and hold your mouse down, this will allow you to create an "Electronic Signature". If you make a mistake and need to start over, click on the refresh icon next to the signature box.
- Enter your email address in the notification email box to receive a copy.
- Click Submit.
- A page will display with the option to download and print a copy of the form. Continue to the remaining form(s).